GMAT/GRE Waiver Request Form

Overview
The Virginia Tech Evening MBA program will consider GMAT/GRE waiver requests. Please note that the waiver is not guaranteed, and your request will undergo evaluation by the admissions committee whose decisions are final. For the purposes of this waiver, the term “quantitative” refers to courses strong in mathematics, including but not limited to: calculus, corporate finance, accounting, statistics, quantitative methods, economics, and appropriate engineering courses, etc.

Name: ___________________________________________ PID (if known): _______________________________________
Address: ___________________________________________ City: _____________________________________________
State/Country: ________ Postal Code: ___________ Email Address: ____________________________________________
Work Phone: ___________________ Home Phone: ___________________ Cell Phone _______________________

Eligibility
To qualify for the GMAT/GRE waiver, you must meet one of the following conditions for us to review your waiver:

□ Option 1: Hold a quantitative-based master’s degrees or a terminal degree (MD, PhD, JD, DO) from an accredited school
Degree Earned: □ Master □ Doctorate (e.g., PhD, DBA) □ Professional (e.g., MD, JD) □ Other: ____________________________
Institution attended: ____________________________ Graduate GPA: ____
Degree Field: ______________________________________ Year graduated: ______
Enterance Exam Taken (if applicable): □ GRE □ GMAT □ LSAT □ MCAT
Score (breakdown): ____________________________ Date Taken: __________________

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Score (breakdown): ____________________________ Date Taken: __________________

You must supply:

• This GMAT/GRE Waiver Request Form
• Scanned copies of all college/university transcripts
• Test Score Report copies, if applicable

□ Option 2: At least 10 years of professional work experience AND an undergraduate degree that includes at least 40% or more quantitative courses with at least a B average
Institution attended: ____________________________ Undergraduate GPA: ____
Degree Field: ______________________________________ Year graduated: ______
Current Employer: ____________________________ Current Title: ____________________________
Current Supervisor: ____________________________ Supervisor’s Phone: ____________________________
Years of full-time professional work experience: __________
Years of management of people, resources, or projects: __________

You must supply:

• This GMAT/GRE Waiver Request Form
• Scanned copies of all college/university transcripts
• Current resume
• One-page written request detailing quantitative coursework taken, current job responsibilities that show quantitative preparedness and analytical skills, and any relevant certificates requiring quantitative preparation
Option 3: Official documentation of expired GMAT or GRE scores that meet/exceed our program target

- GMAT: At least 40th percentile on the quantitative portion AND a total score of at least 600
- GRE: At least 40th percentile on the quantitative section AND a total score of 315 (new scoring system) or 1200 (old scoring system)

Entrance Exam Taken: □ GRE □ GMAT

Score (breakdown): __________________________ Date Taken: ________________

Entrance Exam Taken: □ GRE □ GMAT

Score (breakdown): __________________________ Date Taken: ________________

You must supply:
- This GMAT/GRE Waiver Request Form
- Test Score Report copies
- One-page written request detailing quantitative coursework taken, current job responsibilities that show quantitative preparedness and analytical skills, and any relevant certificates requiring quantitative preparation

How to Apply

Do not send this to the Virginia Tech Graduate School.

You must complete this form and submit it to mbancr@vt.edu or Virginia Tech MBA Program Office

7054 Haycock Rd, Ste 341
Falls Church, VA 22043